



重要！COVID-19 確診案例增加，請快篩陽性人員(含同住者)請進行自主健康管理並通報保健室

請同仁務必落實個人健康防護

- 1.每日確實執行院內自主健康管理政策/體溫量測措施。若額溫超過 37.5 度時，請先戴上口罩並盡早就醫；發燒期間請不要上班。
- 2.落實每日上班前個人座位區消毒，養成手部衛生並做好咳嗽禮節(特別是處理口鼻分泌物、上完廁所及碰觸共用開關與按鈕等)。
3. 外出應全程配戴口罩，呼籲同仁在個人座位區仍需落實戴口罩之行為，有流鼻水、打噴嚏或咳嗽症狀請先快篩或就醫看診。
- 4.密閉空間請勿交談(例如：電梯、逃生梯、洗手間、茶水間、影印間、交通車等)，減少感染的風險。
- 5.配合院內訪客、洽公(會議)人員與送貨廠商進院區之防疫規定。
- 6.避免非必要的出國行程，若因私務行程出國，請於出國前與單位主管溝通後填妥相關通報單，回傳人事室備查。
- 7.若經主管機關要求進行居家照顧、自主健康管理、居家檢疫或居家隔離者，請盡速通報保健室(分機 39922)。

(資料來源：<https://www.cdc.gov.tw>)

若您(含本院員工、學生及常駐廠商之員工)符合下列通報條件之一，請您盡速登入下列網址進行回報，並進行相關防疫管理。

- (1)我確診了。例如：快篩陽性 或 PCR 陽性。
- (2)我的同住者確診。

(3)我為高風險者。例如:曾無適當防護下.24 小時內累積大於 15 分鐘面對面之接觸確診者。

<https://docs.google.com/forms/d/e/1FAIpQLScfbb3vBWbNevw0K8EtN2A3CkHCGSQCqeEwIduDUHeSPIPTrQ/viewform>

上述人員須每日量測體溫，並落實呼吸道衛生及咳嗽禮節。請詳讀且落實以下健康提醒，以降低傳染風險。最新疫情報導與相關規定請依疾病管署為準(網址：<https://www.cdc.gov.tw>)。

Case Investigation and Tracing: Staff who tests positive for COVID-19 with an at-home rapid antigen test kit and whose test result is confirmed by a medical professional or who tests positive with a rapid antigen test performed by a medical professional. Please conduct is urged to notify Health Center and conduct self-health management.

All people(Including our employees, students, and employees of contract manufacturers) must monitor own temperature once daily, and avoid going to enclosed crowded area. If you have respiratory symptoms, wear a surgical mask and follow the medical instructions (as attached) as soon as possible. If you have fever($\geq 37.5^{\circ}\text{C}$), please stay home to rest. DO NOT COME TO WORK.

Also implement the following health reminders to lower the risk of infection.

- 1.The temperature measurements will be in placed at the entrance. If your temperature is higher than 37.5 and also have some symptoms like coughs or chest infection, please wear mask and seeking hospital treatment as soon as possible. Please stay at home if you have a fever.
- 2.Hand hygiene is very important! Cover mouth when coughing or sneezing and bin the tissues straight away. Making sure wash hands before touching eyes, nose and mouth.
- 3.Avoiding chatting in the closed environment. (exp. in the lift, toilet, coffee room, copy room and on public transportations)
- 4.All visitors should follow the Epidemic prevention regulations.
- 5.Avoiding unnecessary trips abroad, if you must please inform your manager and filling up the application to HR before your departure.
- 6.If you are required by the authority to perform independent health management, home quarantine or home isolation, please report to the Nurses room (extension 39922) as soon as possible. If you have fever, cough and other symptoms, you should wear mask and seeking medical treatment as soon as possible.
- 7.Wear a mask at all times when you go outside.

For more information on covid-19, please visit the Taiwan CDC website at <http://www.cdc.gov.tw>.

<https://docs.google.com/forms/d/e/1FAIpQLScfbb3vBWbNevw0K8EtN2A3CkHCGSQCqeEwIduDUHeSPIPTrQ/viewform>