



重要！桃竹縣市 COVID-19 疫情升溫，有相關接觸史的人員(含同住者之公司或學校有確診者)請進行自主健康管理並通報保健室

近日桃竹縣市 COVID-19 本土案例增加、疫情擴散，因與本院竹南院區同屬共同生活圈，請同仁務必落實個人健康防護，避免出入擁擠公共場所，減少不必要之探病。若同時段曾與確診者出入相關場所，或同住家人/室友之公司或學校有確診者的人員(含員工、學生、駐院廠商之員工)，請進行自主健康管理並通報保健室(登入下列網址進行回報)。

農曆春節將至，近期為春節前返鄉潮，若有親友自國外返台，請務必遵守相關防疫規定，並落實健康管理，符合疫苗施打資格之同仁，請盡速前往合格醫療院所完成接種。上述所有人員須每日量測體溫，並落實呼吸道衛生及咳嗽禮節。

請詳讀且落實以下健康提醒，以降低傳染風險。最新疫情報導與相關規定請依疾病管署為準(網址：<https://www.cdc.gov.tw>)。

- 1.每日確實執行院內自主健康管理政策/體溫量測措施。若額溫超過37.5度且有咳嗽等呼吸道症狀時，請先戴上口罩並盡早就醫；發燒期間請不要上班。
- 2.隨時落實手部衛生並做好咳嗽禮節(特別是處理口鼻分泌物、上完廁所及碰觸共用開關與按鈕等)。
- 3.密閉空間請勿交談(例如：電梯、逃生梯、洗手間、茶水間、影印間、交通車等)，減少感染的風險。
- 4.配合院內訪客、洽公(會議)人員與送貨廠商進院區之防疫規定。



5.避免非必要的出國行程，若因私務行程出國，請於出國前與單位主管溝通後填妥相關通報單，回傳人事室備查。

6.若經主管機關要求進行自主健康管理、居家檢疫或居家隔離者，請盡速通報保健室(分機 39922)。

7.外出應全程配戴口罩。

•**通報網址**：forms.gle/oJHBP6Zw922qKHhg7

(資料來源：<https://www.cdc.gov.tw>)



Case Investigation and Contact Tracing: Staff who has been to the mentioned locations by CECC is urged to notify Health Center and conduct self-health management

In response to the recent spread of COVID-19 indigenous cases gradually increase, the staff who have related contacts are urged to notify Health Center (browse the following website or scan the QR code) and conduct self-health management for 14 days.

All people (including our employees, students, and employees of contract manufacturers) must monitor own temperature once daily, and avoid going to enclosed crowded area. If you have respiratory symptoms, wear a surgical mask and follow the medical instructions (as attached) as soon as possible. If you have fever ($\geq 37.5^{\circ}\text{C}$), please stay home to rest. DO NOT COME TO WORK.

Also implement the following health reminders to lower the risk of infection.

1. The temperature measurements will be in place at the entrance. If your temperature is higher than 37.5 and also have some symptoms like coughs or chest infection, please wear mask and seeking hospital treatment as soon as possible. Please stay at home if you have a fever.
2. Hand hygiene is very important! Cover mouth when coughing or sneezing and bin the tissues straight away. Making sure wash hands before touching eyes, nose and mouth.
3. Avoiding chatting in the closed environment. (exp. in the lift, toilet, coffee room, copy room and on public transportations)
4. All visitors should follow the Epidemic prevention regulations.
5. Avoiding unnecessary trips abroad, if you must please inform your manager and filling up the application to HR before your departure.
6. If you are required by the authority to perform independent health management, home quarantine or home isolation, please report to the Nurses room (extension 39922) as soon as possible. If you have fever,



cough and other symptoms, you should wear mask and seeking medical treatment as soon as possible.

7. Wear a mask at all times when you go outside.

For more information on covid-19, please visit the Taiwan CDC website at <http://www.cdc.gov.tw>.

<https://forms.gle/oJHBP6Zw922qKHhg7>